

## About Community Services Group

Since 1972 Community Services Group (CSG) has been dedicated to providing quality, community-based mental health and intellectual and developmental disability services throughout Central and Northeastern Pennsylvania. With nearly 1,800 employees, CSG has developed a spectrum of specialized programs to meet the needs of the individuals we serve.

Our programs and services include adult mental health, intellectual and developmental disability, children's mental health and autism services. We believe that these services, in conjunction with a caring, dignified setting, promote growth and provide opportunities for the individuals in our programs to reach their full potential.

We are committed to and take pride in providing services which empower individuals and promote independence and wellness.



Susan C. Blue, President/CEO

CSG is the preferred choice for individuals and referral sources because of CSG's network of comprehensive mental health, intellectual and developmental disability (IDD), and children services and its commitment to empowering individuals and promoting independence and wellness.



COMMUNITY  
SERVICES GROUP

*A Network of Services. A World of Possibilities.*

### Commerce Park Clubhouse

A CSG program

Water Tower Square  
1000 Commerce Park Drive  
Suite 110R  
Williamsport, PA 17701

**570.601.0631**

**877.907.7970**

[www.csgonline.org](http://www.csgonline.org)

## Commerce Park Clubhouse

A CSG Program



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## Commerce Park Clubhouse

### *Expertise, Compassion, Quality*

Commerce Park Clubhouse is a vocational and psychiatric rehabilitation program for adults with mental illness. Throughout the work-ordered day, members learn skills useful in finding and maintaining employment within a supportive environment. The Clubhouse offers transitional, supported and independent employment.

Commerce Park Clubhouse follows the 36 standards published by Clubhouse International. Consumers, called members in the Clubhouse, and staff work side by side to keep the Clubhouse running. Everyone in the Clubhouse is equal and there is a strong sense of ownership by the members. The Clubhouse guarantees all members the following rights: a right to a place to come; a right to meaningful work; a right to meaningful relationships; a right to a place to return. Membership in the Clubhouse is a lifetime privilege, and it is the member's choice for how long they will utilize the opportunities within the Clubhouse.

### **Civil Rights Compliance**

In accordance with applicable Federal and State civil rights laws and regulatory requirements, you, as an individual in this facility, have the right: to be provided services at this facility and to be referred for services at other facilities in a nondiscriminatory manner, without regard to, race, color, religion, creed, national origin, age, sex, sexual orientation, gender identity, gender expression, marital status, veteran status, Limited English Proficiency (LEP), ancestry, and disability.

Program services shall be made accessible to persons with disabilities through the most practical and economically feasible methods available. These methods include, but are not limited to, equipment redesign, the provision of aids, and the use of alternative service delivery locations. Structural modifications shall be considered only as a last resort among available methods.

## Work-Ordered Day

The Commerce Park Clubhouse is divided into two units: Clerical and Kitchen. Each unit plays a role in the function and maintenance of the entire Clubhouse.

The Clerical Unit offers members the chance to learn or improve on their skills in the following areas: Receptionist duties, billing, data input, outreach, tours, filing, copying, typing, research and graphic arts.

The Kitchen Unit offers members the opportunity to build or improve on their skills in the following areas: Food shopping, meal prep, budgeting, cash register operation, kitchen maintenance, bookkeeping, etc.

Members work towards competitive employment by completing applications, writing resumes, developing interviewing skills, learning how to job search, etc. The resources to maintain employment are offered through transitional employment, supported employment and independent employment.

## Insurance and Fees

Funding is provided by contract with local MH/ID office, agreements with the Office of Vocational Rehabilitation (OVR) or through some insurance like Community Care Behavioral Health (CCBH) or Community Behavioral Healthcare Network of Pennsylvania (CBHNP).

## Referrals and Information

For more information, call **877.907.7970**, Monday-Friday, 8:00am - 4:30 pm.

## Our Location

Commerce Park Clubhouse is conveniently located in Williamsport at:

Water Tower Square  
1000 Commerce Park Drive  
Suite 110R  
Williamsport, PA 17701  
**570.601.0631**  
**877.907.7970**

## Hours of Operation

Commerce Park Clubhouse operates Monday – Friday, 8:00 am – 4:30 pm



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